

To: Cross Country Coach and Athletic Director:

Your school has been assigned to the Division III District Meet at Spencerville HS on Saturday October 22, 2011. It is our hope to conduct a good meet for you.

1. Seeding for all teams will be carried out online starting Sun. Oct 2 and ending Fri. Oct. 7. Seeded teams will choose their race starting at 2 PM Sun. Oct 9. **See the enclosed seeding instructions.**
2. An **Eligibility Sheet** must be sent to Brian McMichael, Meet Manager by mail (221 Michael Street, Spencerville, OH 45887), FAX (419-647-5124), or email (bcmспен@hotmail.com) **and received by 5 PM Friday Oct. 14.**
3. Entries must be completed by submitting your roster using the Online Entry system at www.baumspage.com **by the entry deadline of Mon. Oct. 17 at 7:00 PM.** Substitutions may be made when you check in at the meet as long as the athlete is on the eligibility sheet.
4. Pick up your packet at the southwest corner of the old high school parking lot. Buses can drop off teams there and will be directed to park in the new high school lots. Teams may set up camps beside the parking lot on the grass away from the course. No Frisbees, footballs, dogs or loud music. The course starts on the south side of the practice fields.
4. 41 Boys and 43 Girls Division III teams from schools in the Northwest District are entered.
5. Race starting times: 12:00 Girls Race 1, 12:40 Girls Race 2, 1:20 Girls Race 3,
2:00 Boys Race 1, 2:40 Boys Race 2, 3:20 Boys Race 3
6. The top 4 teams and the top 16 finishers in each race qualify to the following Regionals: Girls Races 1 & 2 qualify to Tiffin, Girls Race 3 to Troy; Boys Races 1 & 2 to Tiffin, Boys Race 3 to Youngstown.
7. District T-shirts (short and long sleeve) will be available (price to be set yet - \$16 to \$24 each). Profits benefit the NWDAB student scholarship fund.
8. Concessions will be available. Restrooms are in the old school – do not wear spikes in the building.
9. The course is open and may be inspected after 4:30 PM M-F and all day Sat & Sun. Please do not interfere with teams using the practice fields or course.
10. Enclosed: District info, seeding info, course map.
11. The address of the course is 600 School Street, Spencerville, OH 45887. It is on the east edge of town, one block south of SR #117 (an E-W road) and 4 blocks east of SR #66 (a N-S road).

If you have questions contact: Brian McMichael, Meet Manager, 221 Michael Street, Spencerville, Ohio 45887; Home phone- 419-647-6433; cell 419-204-3148; e-mail: bcmспен@hotmail.com ; or Brian Woods – Spencerville Athletic Director, Spencerville HS, 2500 Wisher Drive, Spencerville, OH 45887 - School 419-647-4111 Ext. 3216, School FAX 419-647-5124.