Spencerville Division III District Tournament – Online Seeding and Voting Instructions

The NWDAB approved an online seeding and voting process for the 2011 Cross Country Tournament. Please note: **There will be no meeting to assign teams to the races!** Coaches will be called in order of rank and given an opportunity to select their race.

BOYS TEAMS: Ada, Allen East, Antwerp, Archbold, Ayersville, Bluffton, Coldwater, Columbus Grove, Crestview (Convoy), Edgerton, Edon, Evergreen, Fairview, Fayette, Fort Recovery, Hicksville, Hilltop, Holgate, Kalida, Liberty Center, Liberty-Benton, Lima Central Catholic, Lincolnview, Marion Local, Minster, Montpelier, New Bremen, New Knoxville, Ottoville, Parkway, Patrick Henry, Pettisville, Riverdale, Spencerville, St. Henry, St. Johns, Stryker, Tinora, Upper Scioto Valley, Wayne Trace, Waynesfield-Goshen (41 teams)

GIRLS TEAMS: Allen East, Antwerp, Archbold, Ayersville, Bluffton, Coldwater, Columbus Grove, Delta, Crestview (Convoy), Edgerton, Edon, Fairview, Fayette, Fort Recovery, Genoa, Hicksville, Hilltop, Holgate, Kalida, Liberty-Benton, Liberty Center, Lima Central Catholic, Lincolnview, Marion Local, Minster, Montpelier, New Bremen, New Knoxville, Ottoville, Pandora-Gilboa, Parkway, Patrick Henry, Perry, Pettisville, Riverdale, Spencerville, St. Henry, St. Johns, Stryker, Tinora, Upper Scioto Valley, Wayne Trace, Waynesfield-Goshen (43 teams)

Click **Online Entries** or **Login** on **www.baumspage.com** to access your account. Use **My Sports | Cross Country | Submit Rosters | Select your team… | Get Available Events | Select an event… | Get Rosters.** The **Submit Vote | Vote Here** link is in green below the **Registration Window Closes** line. The process is four-steps:

1. The window to **submit your record and pertinent seeding information** will **open at 8:00 AM on Sunday, October 2** and **close precisely at 10:00 PM on Wednesday, October 5th.**
    a. You may list the times for your top seven runners and location of the race.
    b. Also include results (Place/Number of Teams/Race – Ex: 4/21 Tiffin D1, 2/19 Galion large school) and rank in poll or any other pertinent information.

2. After **7:00 AM on Thursday, October 6** you will be able to view the submitted seed information and rank the teams. Print a copy and create your ranking of all teams in order from #1 (the best team) to the last one. Coaches can also use Milesplit.com to help with ranking teams.

3. The window to **submit your vote will open at 8:00 AM on Thursday, October 6** and **close precisely at 2:00 PM on Friday, October 7**. **List all teams in the order you want them ranked with #1 at the top. Boys team coaches will vote only for boys rankings and girls team coaches vote only for girls rankings.**

4. The final ranks will be posted **on Friday, October 7 as soon as they are ready.**
    a. Since the teams are qualifying to two different regionals: Boys: Races 1 & 2 - Tiffin and Race 3 – Youngstown and Girls: Races 1 & 2 - Tiffin and Race 3 – Troy, **the girls coaches will be called first** in order of rank and given the choice of races, **and then the boys coaches will be called!**
        i. **Beginning at 2:00 PM, Sunday, October 9, coaches must be available by phone at a number listed on the voting form!**
        ii. Coaches will be called in order of rank, given the previous teams choices, and given an opportunity to select their race. **Full teams (5 or more runners) will be seeded first. Teams whose coaches are not available will be assigned in seeded order after all selections have been made!** **Then** schools without full teams (4 or fewer runners) will be assigned to the district races in seeded order.
            1. If you cannot be available, please provide a cell number, designate an assistant (with a cell number) where you/he can be reached, or contact the manager prior to 2:00 PM Sunday, October 9th with your preference if given the option!
            2. The #1 team will make a selection followed #2, etc. until the races are full and all teams are placed. Final assignments will be posted!

Coaches are encouraged to login and submit both a sample seed information form and a voting form any time before 8:00 PM on Friday, September 30th. *All data submitted will be cleared and the forms will be reset for the actual voting window.

1. Your e-mail address and the date/time stamp will be used for validation purposes.
2. If you make an error, click back on your browser and submit a corrected file.
3. **Votes submitted after 2:00 PM Friday, October 7 will not be tabulated!**

Please contact me if you have questions.

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